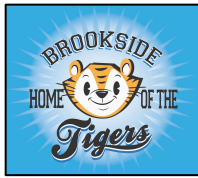


Brookside Elementary Welcome Packet 2015-2016



165 North Satinwood Avenue
Oak Park, CA 91377
Phone: (818) 597-4200
Attendance Line: (818) 597-4209
Fax: (818) 889-0725
www.brooksideelementary.org



BROOKSIDE ELEMENTARY SCHOOL

Oak Park Unified School District



Dear Brookside Families:

It is my pleasure to welcome you all to the 2015-2016 school year! We extend a special welcome to all of the new families joining Brookside this year and welcome back all of our returning families as well!

Please make sure to take advantage of all of the avenues of communication that we offer.

- To start, the Brookside Elementary website is full of great information and we urge you to check the website often for news and updates.
- Make sure to check your email regularly! We send the vast majority of our communications home via email (including summertime). If you suspect that you are not receiving messages, call the school office.
- Please read our weekly newsletter, the "Tiger Tidbits." All Brookside families will receive a weekly email to urge you to read the newsletter. This is our primary mode of communicating important announcements and event information to parents, and we appreciate you taking the time to "stay in the loop!"
- Please keep an eye out for notifications via "ParentSquare," a tool that we are piloting this year to keep our parents as informed and involved as possible. In addition to receiving updates from the principal, the PTA, and the school office, some teachers have also been selected to pilot the program this year to disseminate classroom-specific information.

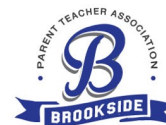
I am very happy to be in a place where staff strives to recognize the potential in all learners and to translate that into performance. Brookside takes on a team approach to teaching and learning that encourages the academic, social and emotional development of the whole child and we aim to continue this practice in the new school year.

Without the support of parent contributions through our extraordinary PTA, we would not have many of the programs that make Brookside so unique and successful. Please consider contributing via the "Just for the Kids" giving program so that we can continue to maintain our reputation of excellence.

Parents and community members are encouraged to participate and become involved at our school. We actively ask for your support, ideas and suggestions. Our incredible PTA organizes and funds some of our most popular programs and activities. I encourage you to get acquainted and get involved. You will find the effort enjoyable and rewarding.

Sincerely,

Sara Ahl
Principal



Dear Brookside Family,

On behalf of the executive board, welcome to the 2015-2016 school year! We are looking forward to partnering with each of you as we serve Brookside this year, knowing that we are simply a small part of what makes your PTA successful. By joining you become part of one of the oldest national child advocacy groups that impact our children's education and gives you a voice in bringing together the home and school so that parents and teachers may cooperate intelligently in our students' education. PTA members are permitted to vote, volunteer at PTA events, serve on the Executive Board, and can take advantage of many membership perks.

We invite you to join your PTA at our **Welcome Back Coffee**, on August 12th, the day after school starts, right after drop-off at 8:30 a.m. We'll have some light refreshments and some more information on what our PTA does and how you can be involved. We will also have a PTA table with more information at our fun **"Welcome Back Family Movie Night"** on August 29th, 6:00 p.m., at our school with food trucks!

We have some exciting new programs coming your way this year! We are sponsoring and piloting a new parent communication system called ParentSquare that supports the PTA's mission of promoting school/home communications; **make sure you register** when you receive the E-mail invite to stay informed! You can now celebrate your child's birthday and support our wonderful library through the Birthday Book Club, and your child will be able to earn and purchase Spirit Sticks, part of our new character and school spirit program. Check out Brookside's new after-school program, Lunchtime Enrichment offerings, as well as our big parent auction/event, the "Give to Grow" Mid-Winter Gala, in February. PTA information can be found on the Brookside website, under "Parents" and "PTA." Please read the weekly Tidbits newsletter & ParentSquare posts to stay informed.

As we know, California public school funding has changed dramatically since the time you and I attended elementary school. While the primary purpose of the PTA is not fundraising, through generous donations from you and our community, it has played a **critical** role in filling the funding gap for programs like music, art, computers, educational software licenses, over 2,500+ hours of instructional aide time, classroom supplies, school enhancements, and over 50 other programs each year.

Please consider participating in our annual **Just for the Kids** Giving Campaign. For **only \$35 a month**, you can help sustain these important programs for your students. Without this funding, these programs are in danger of being eliminated. While the PTA has a non-commercial policy, we do welcome community business sponsorships, whereby your business is recognized for supporting our school via a tax-deductible donation. We have many business sponsorship opportunities on our "PTA" page, including the special opportunity to support our school while publicizing your business at our highly anticipated "Give to Grow" Mid-Winter Auction Event in February. For all that our PTA does, please see the enclosed "Brookside's PTA Does That?" flyer.

All of our programs and events are run by our parent volunteers. Take a look at our Parent Volunteer Form on our PTA page for volunteer opportunities; we have so many ways to get involved! Many of our parent volunteers work full or part-time and may not be able to attend the General Association meetings but find ways to take advantage of opportunities to contribute at convenient times outside of school hours. We can match your time constraints and interests to needed tasks. There are endless possibilities in ways you can help!

I look forward to meeting you this year. We welcome your feedback and new ideas; so much of what we are introducing this year came from parent feedback. We can always do better, but not without your voice and help!

Warmest Regards,

Tina Wang
Brookside PTA President



Daily Bell Schedules **Brookside Elementary School** **2015 – 2016**

Grades 1 – 3 (M, T, TH, F)

| | |
|--------------|---------------|
| Line-up Bell | 8:17 |
| Start Bell | 8:20 |
| Recess | 10:10 – 10:30 |
| Lunch | 12:00 – 12:45 |
| Dismissal | 2:30 |

Grades 4 – 5 (M, T, TH, F)

| | |
|--------------|---------------|
| Line-up Bell | 8:17 |
| Start Bell | 8:20 |
| Recess | 10:35 – 10:55 |
| Lunch | 12:30 – 1:15 |
| Dismissal | 2:56 |

Grades 1-5 – Wednesday (Early Release)

| | |
|-------------------|---------------|
| Line-up Bell | 8:17 |
| Start Bell | 8:20 |
| Recess grades 1-3 | 10:10 – 10:30 |
| Recess grades 4-5 | 10:35 – 10:55 |
| Dismissal | 12:40 |

Discovery Kindergarten (M - F)

| | |
|------------|--------------|
| Start Time | 8:15 |
| Recess | 9:40 – 10:00 |
| Dismissal | 12:15 |

Kindergarten (M, T, TH, F)

| | |
|------------|--------------|
| Start Time | 8:15 |
| Recess | 9:40 – 10:00 |
| Lunch | 11:15-12:00 |
| Dismissal | 1:15 |

Kindergarten – Wednesday (Early Release)

| | |
|------------|--------------|
| Start Time | 8:15 |
| Recess | 9:40 – 10:00 |
| Dismissal | 12:15 |

Kindergarten – August 11th through August 14th (1st Week of School)

| | |
|-------------------|---------------------|
| <i>Start Time</i> | <i>8:15</i> |
| <i>Recess</i> | <i>9:40 – 10:00</i> |
| <i>Dismissal</i> | <i>12:15</i> |

Oak Park Unified School District

July 2015 - June 2016 – Student/Teacher Calendar

July 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

4 - Independence Day

January 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

1 – Winter Break
4 – Secondary Prep Day (Secondary Students out of School/Elementary Students In School)
18 - Martin Luther King Day
18 days

August 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

6 – K-12 Staff Development Day (Optional Buy Back Day)
7 – K-12 Staff Development Day (Optional Buy Back Day)
10 – Teacher Prep Day
11 – First Day of School
15 Days

February 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |
| | | | | | | |

12 – K-12 Staff Development Day (Optional Buy Back Day)
15 – Washington's Birthday
19 Days

September 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| | | | | | | |

7 - Labor Day
14 – Local Holiday
23 – Local Holiday
19 Days

March 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | |

25 – Local Holiday
28-31 – Spring Break
18 Days

October 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | | |

26 - Elementary Prep Day (Elementary Students Out of School – Secondary Students In School)
21 Days

April 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | |

1 – Spring Break
20 Days

November 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| | | | | | | |

11 - Veterans Day
23-25 – Local Holiday
26 - Thanksgiving Day
27 – Local Holiday
16 Days

May 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| | | | | | | |

27 – Last Day of School
30 - Memorial Day
20 Days = 95 Days

December 2015

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | |

21 – 31 Winter Break
14 Days = 85 Days

June 2016

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | |

Denotes School Holiday

Denotes Beginning and Ending of School

Denotes Prep Day for Teachers (Some Students In School/Some Student Not In School)

Board Approved 10-21-14
Amended and Board Approved 5-19-15

BROOKSIDE DROP-OFF PROCEDURES & PARKING LOT SAFETY TIPS

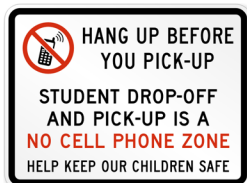
Please read and discuss with your children. THANK YOU!



Please help Brookside make morning drop off safe and easy with these helpful and important guidelines:

1. As a general rule, please do not use the parking lot drop-off area for Kindergarten students. Please park and walk students to the K yard. Later in the year some students are ready to be dropped off in the drop-off zone.
2. Have your students' backpacks with them in the car, zipped and ready (please do not keep backpacks in the trunk of the car).
3. Enter the parking lot from the north driveway only—on the right.
4. Only drop off in the designated drop-off curb areas and please always pull your car ALL THE WAY FORWARD. **Do not drop off anywhere else in the lot.** Please wait and pull as far forward as possible!
5. Please have the child open his or her door and exit as quickly as possible. Disable child safety door locks.
6. Students may only exit the vehicle curbside (right side of the car) and drivers should never get out of the car. If you need to help your child, access the trunk, etc., please park on the street.
7. Please wait for the cars in front of you to exit first. Do NOT try to pass slower cars on the left and do not wait to watch your child walk away. Supervisors will make sure that children enter school safely.
8. After dropping off, please move far to the left, and pull as far forward as you can.
9. When exiting the driveway please use TWO lanes – only turn LEFT from the left side of the driveway. Cars turning RIGHT must stay far to the right.
10. For everyone's safety ABSOLUTELY NO CELL PHONE USE in the parking lot. Please disable and put them down before entering the parking lot.
10. The parking lot is only open in the mornings; it is CLOSED after school for pick-up with the exception of WEDNESDAYS.
11. If for any reason you are not able to abide by the above rules, please park along Satinwood in order to help your child out of the car. Please cross with the crossing guard only.
12. Please remember that the parking spaces in the lot are for use by staff only.

The Brookside PTA is in need of parents to help with the morning drop off supervision. Please contact Tina Wang: besptapresident@gmail.com if you would like to volunteer to help out. You will be partnered with another volunteer and...It is FUN!



IMPORTANT DROP-OFF & PICK-UP REMINDERS

Brookside Elementary School

We ask for the help of all parents to maintain a productive learning environment at the beginning and end of each school day. Thank you for your help!

MORNING DROP-OFF

Students should not be dropped off at school before 7:45am. Students must play or wait only in supervised areas each morning before the bell. We ask students to hang their backpacks and head directly to the supervised areas to wait, play, and ultimately line up to wait for their teachers. If you accompany children onto campus in the morning, please wait in the lunch area only.

Please be mindful of the teachers' time in the morning. Typically teachers utilize their valuable time each morning to prepare for the days' lessons and activities. Meetings with teachers are always invited and should be pre-arranged ahead of time. Thank you!

Please DO:

- Utilize the parking lot drop-off zone for children in grades 1 – 5
- Wait only in the lunch table area if you stay until the bell
- Kindly leave campus once the bell rings in the morning

Please DO NOT:

- Wait with children on the playgrounds
- Wait anywhere on campus other than the lunch tables.
- Follow students/teacher to the classroom
- Remain on campus any time after the morning bell without signing in through the office and receiving a visitor's badge

AFTERNOON PICK-UP

Please remember that our fourth and fifth grade classes are in session until 2:56pm on Mon., Tues., Thurs., and Friday. Likewise, on Wednesdays, our first through fifth grade classes are in session until 12:40pm. We ask that all families arriving earlier, as well as those who are picking up children at both the earlier and later dismissal times, please remain in the lunch table area and other areas away from classrooms so as not to disrupt the academic instruction that takes place until the end of the school day.

Please DO:

- Utilize our After-School supervision for students in grades 1 – 3.
- Sit with your children and other parents at the lunch tables (a great time to start homework!)
- Supervise your children by sitting on the picnic table or the benches at the top of the hill
- Be mindful of the classes in session close-by if you are at the top of the hill or near hallways

Please DO NOT:

- Enter the supervised area between 2:30 and 3:00pm. This area is for staff and students only.
- Stand or sit outside of the classrooms in the 200 building
- Allow your children to roam, run, or play unsupervised
- Allow children to play on the upper yard or in the center quad
- Gather in center quad or in the hallways near the 200 building

We appreciate your efforts in keeping younger children under your supervision and out of “ear-shot” of the classrooms. The noise carries more easily than you may expect and our teachers and students inside the classrooms can hear all of the voices and conversations outside of their doors and windows. We want you to have a comfortable place to wait for your children and to visit with other parents, and we hope that you are understanding of this need.

NEW! After-School Supervision for First Through Third Grade!

2:30pm – 3:00pm

M, T, Th, F

Brookside will now have campus supervision on the primary playground for students in first through third grade from 2:30 p.m. until 3:00 p.m. (except Wednesdays). This means that parents, if they so choose, do not need to pick up their primary grade children exactly at 2:30 p.m. Rather, they can pick up anytime between 2:30 p.m. and 3:00 p.m. Students who participate in this program must report directly to the designated supervision area on the primary playground (closest to the 300 Building) immediately after their 2:30 p.m. dismissal. Students may play, rest, or begin homework during this time.

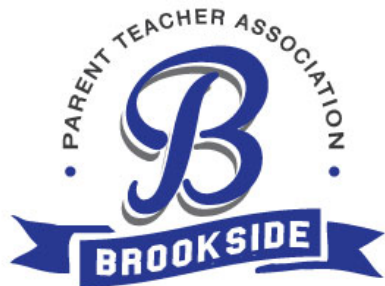
We believe that this new procedure will maintain a more orderly campus for the 30 minutes between primary and upper grade dismissal times. This new procedure will also have the added benefit of easing congestion in and around the school and community because parents will have a more flexible pick-up schedule for their younger children.

In order for this new procedure to be successful, we will need all parents to make sure to help in our safety efforts by strictly adhering to the following guidelines:

- Students in first through third grade must remain in the supervised area (primary playground yard) until 3:00 p.m. or until their parent, guardian or caregiver comes to the playground supervision area to pick them up (if earlier than 3:00 p.m.).
- Parents who wish to pick up their children from the supervision area **before 3:00 p.m.** must park their car and walk onto the playground to pick up their children. Children who report to the supervised playground area at 2:30 p.m. will not be dismissed to wait in front of the school until 3:00 p.m. each day
- Parents **must** pick up all their children from Brookside **no later than 3:00 p.m.**
- **Registration for this program is not necessary.** This is an optional, “drop-in” program. Attendance will not be taken. As such, parents must arrange after-school plans with their children **ahead of time** so that children know where to report after school each day.
- Regardless of pick up time, we ask that everyone remember that Brookside needs to remain a quiet campus conducive to the learning in progress for our fourth and fifth grade students at the end of their school day. Please do not wait or loiter anywhere on campus (with or without your children) except in permissible parent waiting areas. Permissible parent waiting areas are: at the lunch tables or in front of school.

We look forward to a GREAT school year and to your cooperation to make this new program a success. We thank the school district for making this a budget priority and putting the safety of our students first!

Thank you!



BROOKSIDE'S PTA DOES THAT?!?

...and so much more!

PTA PROVIDES EDUCATIONAL ENRICHMENT FOR STUDENTS!

- PTA funds our **Computer Specialist** and computer lab supplies
- PTA funds our **Music Specialist**
- PTA funds the monthly **Artist in Residence** program
- PTA funds our **Classroom Aides** and additional **Campus Supervision aides**
- PTA provides for **Educational Software** programs like **BrainPOP**
- PTA provides **Lunchtime Enrichment (Legos at Lunch, CReATE art, Masters of the Playground)**
- PTA funds & arranges for the **Music Van, Family Science Night & Earth Science Activities**
- PTA celebrates & encourages the arts through the annual **Reflections Arts** program
- PTA funds our school-wide **Assemblies & Red Ribbon Week**
- PTA volunteers run our annual **Book Fair, Recycled Book Fair, & Science Fair**
- PTA funds our school **Garden** program

PTA MANAGES PROGRAMS!

- PTA volunteers run our **Ability Awareness Fair**
- PTA hosts **Parent Education** events
- PTA volunteers manage **Women in History & 5th Grade Culmination** programs
- PTA volunteers manage **Disaster Preparation** for the school
- PTA volunteers tend to the **Garden**
- PTA volunteers manage **Drama & Chorus**
- PTA volunteers run **Forms Turn-In Day**

PTA SUPPORTS OUR SCHOOL!

- PTA provides over **10,000 Hours of Volunteer Support** & coordinates **Room Parents**
- PTA provides EVERY classroom with \$600+ for **Classroom Supplies** each year
- PTA funds **Library Books & Supplies**
- PTA funds **Playground & P.E. Equipment** needs
- PTA pays for our school **Laminator Supplies**
- PTA funds **Student Council, the Spelling Bee, & Character Development** programs

PTA BUILDS COMMUNITY!

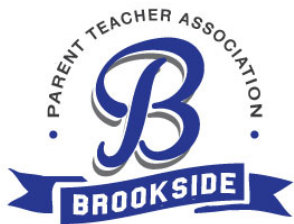
- PTA hosts an annual **Staff Appreciation luncheon**
- PTA hosts the annual **Movie Night**
- PTA volunteers run **Bingo Night**
- PTA runs the annual **Road to Fitness** event that includes **Great Race**, our **Jog-a-Thon**, and **Health & Fitness Warrior Week** for our students.
- PTA volunteers organize **Walk to School Wednesday** & sell **Brookside Spirit Wear**
- PTA volunteers run the annual **Carnival & Campout**

PTA COMMUNICATES!

- PTA delivers our **Tiger Tidbits** newsletter
- PTA oversees and compiles the **annual Yearbook**
- PTA oversees and provides a **Directory** for PTA members
- PTA compiles an **Annual School Calendar** for its PTA members

MEMBERSHIP MATTERS & HAS ITS PERKS!

Visit <http://capta.org/join/member-perks/>



BROOKSIDE ELEMENTARY PTA 2015-2016 ANNUAL GIVING CAMPAIGN



JUST FOR THE KIDS
GIVE TO GROW

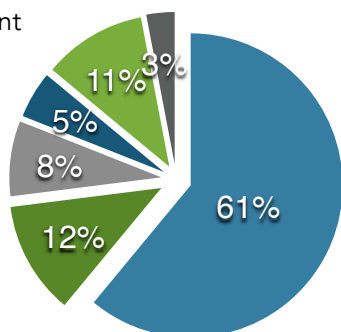
HOW MUCH DOES THE PTA NEED TO RAISE
to **KEEP ALL BES PROGRAMS?**
~\$250,000

which is **~\$420 per student**

If we achieve 100% participation at this amount,
there will be no need for additional fundraisers!

WHERE DO MY DOLLARS GO?

- Specialist & Instructional Aide Salaries
- Classroom & School Expenses
- Enrichment
- Science
- Arts
- Other



YOUR DONATIONS PROVIDE:

- ART
- MUSIC SPECIALIST & GRADE LEVEL PERFORMANCES
- COMPUTER SPECIALIST
- 2,500+ HOURS OF INSTRUCTIONAL AIDE TIME (4 hrs/week per classroom)
- LUNCHTIME/PLAYGROUND ENRICHMENT
 - Legos, Create Art Studio, Masters of the Playground
- EDUCATIONAL ASSEMBLIES
- CLASSROOM & CAMPUS ENHANCEMENTS
- SCIENCE FAIR & FAMILY SCIENCE NIGHT
- ACADEMIC ENRICHMENT PROGRAMS
- EDUCATIONAL SUPPLIES & SOFTWARE (Brain Pop)
-AND SO MUCH MORE!

PLEASE GIVE WHAT YOU CAN

The Brookside PTA is a 501c3 not-for-profit organization; your donation is tax-deductible to the fullest extent permitted by law.

WAYS TO INVEST IN YOUR CHILD:

10-month installments available for ALL LEVELS!

BRONZE LEVEL (requested) **\$350/student**

Only \$35/month for 10 months!

SILVER LEVEL **\$450/student**

GOLD LEVEL **\$1,000/family**

PLATINUM LEVEL **\$2,000/ family**

FRIENDS & FAMILY CLUB **\$100-\$349**

(New!) Great for grandparents and friends!

DID YOU KNOW?

Last year, the PTA asked for \$200 per child; only 40% of parents participated in the Just for the Kids giving campaign. Compare this to neighboring schools where participation averaged 60-80% and the amount requested was higher (see below). We **MUST** do **BETTER** if we want to continue the level of educational excellence that makes Brookside so special. **Please consider costs for seasonal sports and other extracurricular activities; this benefits your child throughout the school year!**

WHAT OTHER LOCAL SCHOOLS ASKED FOR IN 2014-2015:

| | |
|--------------|----------------------|
| Round Meadow | -\$570-\$2,000/child |
| Mariposa | -\$550/child |
| Bay Laurel | -\$461-\$1,200/child |
| Chaparral | -\$450/child |
| White Oak | -\$425/child |
| Willow | -\$400/child |
| Yerba Buena | -\$395/child |
| Lupin Hill | -\$375/child |
| Sumac | -\$350/family |

JUST FOR THE KIDS ANNUAL GIVING CAMPAIGN

We will be recognizing contributing families throughout August & September in the Tidbits!

____ **YES**, I wish to make a tax-deductible donation to the BES PTA Just for the Kids Giving Campaign. I am making a donation of \$_____. This donation will make me a _____ level Sponsor. (See list of donor levels on next page.) **You can pledge single, 5, or 10 month installments (installments via credit card online only at <http://www.oakparkusd.org/Page/8379> -attach PayPal receipt to this form)** .

____ **NO**, I will not be contributing to the Just for the Kids Annual Giving Campaign.

I have _____ (#) child(ren) attending Brookside.

| STUDENT NAME | GRADE | AMOUNT |
|--------------|-------|----------|
| 1. _____ | _____ | \$ _____ |
| 2. _____ | _____ | \$ _____ |
| 3. _____ | _____ | \$ _____ |

Parent's Name(s): _____ Phone # _____

Email: _____

How would you like to be recognized for your donation? _____

(e.g., "The Smith Family," "John and Sue Smith," "In honor of Mary Jones," etc.)?

____ Check here if you wish your donation to remain **anonymous**

____ One-Time Payment of \$ _____

____ I wish to split my donation into **five** equal installments

____ I wish to split my donation into **ten** equal payments

ACCEPTED PAYMENT METHODS

____ Enclosed is my **CHECK** made out to Brookside PTA with my student(s)' name(s) in the memo line.

____ I will donate by **CREDIT CARD**; I have paid **ONLINE** (installment and single payment options available) at <http://www.oakparkusd.org/Page/8379> and attached my PayPal E-mail confirmation as proof of payment. Please bring your PayPal receipt attached to this form on Form Turn-In Day. Credit card installment payments must be done online only. If you have any questions, please E-mail besptapresident@gmail.com.

Please remember to check your company's matching policy to double your donation. Thank you!

For your tax purposes, the Brookside PTA Tax ID # is 95-6203985.

CONTRIBUTION AND INCENTIVE LEVELS

During the months of August and September, the names of our donors will be included in the Tidbits!

Platinum, Gold and Silver Donors will be recognized during the school year on the 2015-16 Giving Tree displayed during the school year in the Main Office.

■ **Platinum Level: \$2,000 + per family**

- Your name will appear on a plaque permanently displayed in the Brookside Main Office acknowledging your generous donation.
- You will be invited to a special recognition breakfast with the principal and PTA President.
- You will receive:
 - ★ A Brookside tote bag
 - ★ 2015-2016 Brookside car magnet
 - ★ A coupon book giving access to various family events throughout the year
 - ★ Special recognition on the Brookside PTA webpage, Brookside Tidbits and 2015-2016 Brookside Yearbook.

■ **Gold Level: \$1,000 per family**

- You will receive:
 - ★ A Brookside tote bag
 - ★ 2015-2016 Brookside car magnet
 - ★ A coupon book giving access to various family events throughout the year
 - ★ Special recognition on the Brookside PTA webpage, Brookside Tidbits and 2015-16 Brookside Yearbook.

■ **Silver Level: \$450 per child**

- You will receive:
 - ★ A Brookside tote bag
 - ★ 2015-2016 Brookside car magnet
 - ★ Special recognition on the Brookside PTA webpage, Brookside Tidbits and 2015-2016 Brookside Yearbook.

■ **Bronze Level: \$350-\$449 per child (requested amount to fund all programs for our students)**

- You will receive:
 - ★ 2015-2016 Brookside car magnet
 - ★ Special recognition on the Brookside PTA webpage, Brookside Tidbits and 2015-2016 Brookside Yearbook.

■ **Friends & Family Level: \$100-349 per child**

- Your name will appear in the Brookside Tidbits

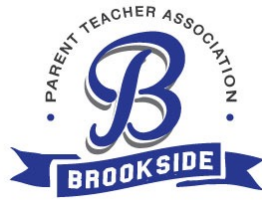


PARENT VOLUNTEER GUIDELINES

Brookside Elementary School

Brookside places a high value on volunteers. We simply could not run many of our programs without the invaluable help of our wonderful parents. In our effort to maintain a safe, effective learning environment at Brookside, it is important that the following guidelines are followed when volunteering at school. We thank you for all that you do!

- Volunteers and visitors must check in at the school office and wear a visitor's badge (sticker). When leaving, volunteers must sign out. This promotes a safe environment for our students and staff.
- PTA has an additional sign-in for classroom/special event volunteers. Please make sure to sign-in and sign-out on the PTA log whenever volunteering on campus.
- Please do not use your cell phone while volunteering.
- Individuals under the age of 18 are not permitted to volunteer in classrooms or accompany parent volunteers in the classrooms or on field trips (as such, volunteers may not bring younger children when volunteering at school during school hours).
- Please refrain from side conversations with other adults when the teacher or other staff member is instructing students.
- Volunteers are to remain confidential in regards to viewing student learning, observing special needs, etc.
- Students are to respect volunteers and the teacher is responsible for discipline issues.
- Volunteers should always follow teacher directions.
- Teachers and staff should be offered first priority to use copy machines and equipment.
- Volunteers must be at least 18 years of age.
- Please maintain appropriate, civil demeanor and language while volunteering on campus. Profanity and other language or actions deemed unprofessional by the school principal may result in the loss of volunteer privileges.



LUNCHTIME ENRICHMENT PROGRAM

The Brookside Elementary PTA is proud to sponsor Lunchtime Enrichment on Tuesdays and Fridays at Brookside! These enrichment programs serve to enhance our students' interests outside of the classroom and promote our district's mission statement of educating compassionate and creative global citizens by fostering collaboration, creativity, ingenuity, and character development. Programs are run on a drop-in basis and student participation is optional, contingent upon following behavior guidelines outlined in the Brookside Elementary Handbook. *Note:* LEGO and littleBits materials must remain at Brookside; students may not take those building materials home. Please remind your students of behavior expectations and playground camera surveillance. Thank you!

DAILY

LIBRARY ON WHEELS: Look for coming details about our book cart students can access during lunch!

TUESDAYS

CReATE Art at Brookside: Brookside PTA has partnered with CReATE Art in Westlake as part of their *Create on Your Campus (COYC)* program to bring our students the opportunity to exercise their creativity by using recycled materials to create! Students can drop in and "revel in our fun and funky DIY art area geared towards creative exploration through open-ended art. Enjoy a wide array of recycled, artistic and crafty materials, all available for use."

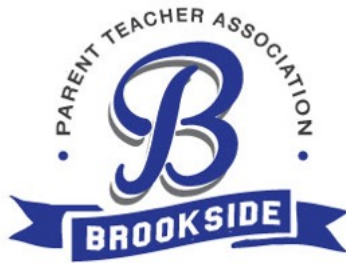
MASTERS OF THE PLAYGROUND (Tuesdays and Fridays): The Brookside PTA funds this popular program run by experienced coaches of Sports N' More to promote fitness and team-building through team play. Activities build strong hand/eye coordination, increase gross motor skill development, teach strategic thinking, and promote collaboration. All students participate in AMAZING and FUN games each week to get students moving and working together!

FRIDAYS

LEGO BUILDZONE: Students will simply love the projects they will build each week with different LEGO bricks and elements under the direction of our amazing parent volunteers. Our BuildZone promotes teamwork, cooperation, patience, and problem solving skills.

littleBITS: New this year! Brookside now has littleBits! Just as LEGO allows you to create complex structures with very little engineering knowledge, littleBits are small, simple, intuitive, blocks that make creating with sophisticated electronics a matter of snapping small magnets together. littleBits makes an open source library of electronic modules that snap together with tiny magnets for prototyping, learning, and fun. The winner of countless awards from Popular Science, Crain's, Maker Faire and more. littleBits consists of tiny circuit-boards with specific functions engineered to snap together with magnets. No soldering, no wiring, no programming, just snap together for prototyping, learning and fun. Each bit has a specific function (light, sound, sensors, buttons, thresholds, pulse, motors, etc), and modules snap to make larger circuits.

MASTERS OF THE PLAYGROUND: See description above.



PTA GENERAL ASSOCIATION MEETING DATES*

August 19, 2015

8:30 a.m. in MPR

Present: 2015-16 budget, programs &
fundraisers

September 30, 2015

October 28, 2015

January 21, 2016

February 24, 2016

-Mid-year Audit

March 23, 2016

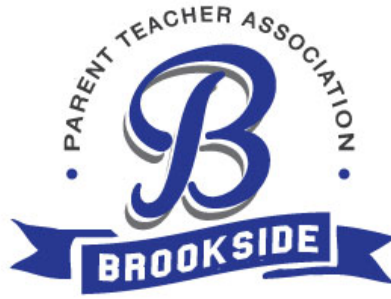
-Annual Election

April 27, 2016

May 11, 2016

-Present Budget

*Please refer to ParentSquare and Tidbits for most current information concerning all PTA meetings and event dates and times.



2015-2016 Executive Board

| Name | Title | E-mail |
|----------------------------------|---|--|
| Tina Wang | President | besptapresident@gmail.com |
| Tim Fontenette | Treasurer | besptatreasurer1@gmail.com |
| Lolly Parker | 1st VP, Programs Assistant | besptaprograms@gmail.com |
| Heather Hanna & Denise Helfstein | 2nd VP, Fundraising Assistant | besptafundraising@gmail.com |
| Tas Sutarwala | 3rd VP, Volunteers | besptavolunteers1@gmail.com |
| Michele Abdulaziz | 4th VP, Membership | besptamembership@gmail.com |
| Kerri Scherzay | 5th VP, E-communications | besbulletin@gmail.com |
| Maria Cross | Financial Secretary | besptafinancialsecretary@gmail.com |
| Ty Avendano | Auditor | besptaauditor@gmail.com |
| Jennifer Burstein | Recording Secretary | besptasecretary@gmail.com |
| Judie Berro | Parliamentarian | besptaparliamentarian@gmail.com |
| Crystal Bell | Historian | besptahistorian@gmail.com |
| Kim Kavett-Moore | Room Parent Coordinator (Standing Committee) | besptaroomparent@gmail.com |
| Heather Powers & Barbie Lee | Teacher Representatives | hpowers@oakparkusd.org blee@oakparkusd.org |
| Principal Sara Ahl | Administrative Representative | sahl@oakparkusd.org |
| Denise Helfstein | Past President | denisehelfstein@me.com |

OAK PARK UNIFIED SCHOOL DISTRICT**2015-2016****IMPORTANT DATES FOR PLANNING PURPOSES****BACK-TO-SCHOOL OPEN HOUSE GRADUATION/CULMINATION**

| | | | |
|------------------------------|---|------------------------------|--|
| Brookside Elementary School | August 26 (K-2) Sept. 2 (3-5) | May 11 | May 27 8:30 a.m. |
| Oak Hills Elementary School | September 3 | May 5 | May 27 |
| Red Oak Elementary School | August 26 | March 17 (DK-4) April 27 (5) | May 27 |
| Medea Creek Middle School | August 20 (6 th) Aug. 27 (7 th & 8 th) | April 28 | May 25 |
| Oak Park High School | September 17 | February 25 | May 26 |
| Oak View High School | August 27 | April 26 | May 27 |
| Oak Park Independent School | | April 28 | May 26 (12 th) May 19 (8 th) |
| Oak Park Neighborhood School | BBQ August 22 4:30 pm | August 14 10:30 am | Picnic May 21 4:30 pm |

PUPIL FREE DAYS –Staff Development Days

| | |
|--|---------------------------|
| Elementary Prep Day (Elementary Students not in school/Secondary Students in school) | Monday, October 26, 2015 |
| Secondary Prep Day (Secondary Students not in school/Elementary Student in school) | Monday, January 4, 2016 |
| K-12 Staff Development Day (Optional Buy Back Day- All Students out of school) | Friday, February 12, 2016 |

ELEMENTARY SCHOOL PARENT CONFERENCES – MINIMUM DAYS:

Goal Setting Conferences, Grades 3-5 and Report Card Conferences, Grades K-2:

BES, OHES, ROES – October 29, 30, November 2, 3, 4, 5

Spring Follow-up Conferences Grades K-5: BES, OHES, ROES – March 1, 2, 3, 4

TESTING/EXAM DATES:

| | |
|----------------------------|--|
| High School Exit Exam | 11 th and 12 th Grade – October 6-7, 2015 10 th through 12 th Grade – February 2-3, 2016 12 th Grade and 10 th Grade Make-up – May 10-11, 2016 |
| Smarter Balance Testing | TBD |
| Advanced Placement Testing | May 2 – May 13, 2016 |
| High School Final Exams | December 16-18, 2015 and May 25-27, 2016 (Minimum Days) Senior Finals May 18-19, 2016 |
| PSAT Test Date | Saturday, October 17, 2015 |
| SAT Test Dates | October 3, November 7, December 5, 2015 and January 23, March 5, May 7, and June 4, 2016 |

OTHER DATES FOR 2013-2014:

| | |
|-------------------------------------|---|
| Classes Begin | Tuesday, August 11, 2015 |
| Labor Day Holiday | Monday, September 7, 2015 |
| Local Holiday | Monday, September 14, 2015 |
| Local Holiday | Wednesday, September 23, 2015 |
| Veteran's Day Holiday | Wednesday, November 11, 2015 |
| Thanksgiving Holiday | Monday, November 23 through Friday, November 27, 2015 |
| Winter Break | Monday, December 21, 2014 through Friday, January 1, 2016 |
| Martin Luther King Jr. Holiday | Monday, January 18, 2016 |
| Washington's Day Holiday | Monday, February 15, 2016 |
| Future Freshmen Night | Monday, February 22, 2016 |
| Spring Break | Friday, March 25 through Friday, April 1, 2016 |
| Nottingham Village, Oak Canyon Park | Saturday, April 9, 2016 |
| Big Sunday Community Event | Sunday, May 1, 2016 |
| Senior Awards Night | Thursday, May 19, 2016 |
| Last Day of School | Friday, May 27, 2016 |
| Memorial Day Holiday | Monday, May 30, 2016 |
| Elementary Trimesters End | 1 st November 6, 2015, 2 nd February 26, 2016, 3 rd May 27, 2016 |
| Secondary Quarters End | October 9, December 18, 2015, March 11, May 27, 2016 |
| Special Minimum Days-Elementary | December 18, 2015, May 27, 2016 |